

Dr. Elliott Parent Advisory Council AGM
Meeting Minutes
Monday, September 18 , 2023

1. Jody called to Order at 7:00 pm
2. Welcome and Introductions
 - Jody Toews - Parent /last years Pres
 - Dianna Gerritsen- Parent/Last years VP
 - Stephanie MacNeil- Parent/Last Years Treasurer
 - Jen Aoki - Parent
 - Joan Boles - Principal
 - Cheyenne Stapley - Parent/Librarian/Support staff
 - Chantelle Bieber - Teacher Rep/Parent
 - Nastia Opashko - Parent
 - Malia Welton - Parent
 - Deanna Bailey - Parent/ Breakfast Program Coordinator
 - Cathy Price - Jr High Staff/ Parent
 - Matt Price - Parent
 - Iryna - Parent
 - Natalia - Parent
3. Adoption of the Minutes from last meeting
 - a. Jody moved to accept the minutes as they exist.
 - b. Malia seconded
4. Highlights from last year
 - Read-a-thon was so great! Total raised was \$4269.27
 - Campus wide bacon fundraiser raised \$1450
 - Bike rodeo went well
 - Our track meets went well too
 - We were able to fund/reimburse the elementary with art supplies and outdoor activities
 - The drama production and art walk were both very well received! Sad seeing that art come down!
5. Council executive nominations
 - a. Pres - Jody letting her name stand, no other nominations
 - b. VP - Dianna letting her name stand, no other nominations

- c. Treasurer - Stephanie letting her name stand, no other nominations
 - d. Secretary - Jen Aoki nominated, no other nominations
6. Election show of hands
- a. Dianna moved to accept all positions as presented for the 2023 -24 school year.
 - b. Malia seconded
 - c. Motion Passed
7. Motion to remove previous bank signers (if needed) N/A
8. Motion to add new bank signers N/A
9. Principals Report - Joan Boles
- a. Joan read through her Principals Report noting staff for the year, programs that are starting up, where parents can find school information, Carbon School collaboration, sports programs and upcoming events till the end of December.
Additional mentions and questions:
 - b. Cathy Price is Cross Country coach. Dozen kids involved.
 - c. 18 students coming from Carbon Jr. High to Dr. Elliott Jr. High every afternoon to participate in options programs. Funding received by Dr. Elliott is for options programs supplies/materials only. Not base registration fees even though they spend half their day in Dr. Elliott.
 - d. Elementary registrations more or less consistent with last year.
 - e. Jr high registration is up, mostly grade 9 increase.
10. Teacher's Report - Chantelle Beiber
- a. Volleyball starting up - schedule on calendar in hall and online if you want to watch games
 - b. Terry Fox run on Wednesday - Classes are decorating shoes together.
 - c. Courtney Ganes is working with Jr. High Student Council
 - d. Fall Field Trip - still looking for ideas...
 - e. Fees discussion - what the fees are called and what that money actually goes toward.
11. Treasurer's report - Stephanie McNeil
- a. Balance General Account: __\$3254.46__
 - b. Breakfast Program Account: __\$4452.68__

12. Breakfast Program - Deanna Bailey

- a. Lodge letting us order with them for more bulk economical purchases.
- b. Working on getting a letter for requesting more funds/community donations. Balance in the account is usually closer to \$7000. Will look into pursuing a grant for Breakfast Programs & Jim Northcott for funding.
- c. Courtney Ganes happy to share home ec room if we want to go back to 'breakfast'. (Program has operated more as 'Snack Baskets' available directly in the classrooms since Covid).
- d. Staff prefer in Classroom for Supervision factor.
 - i. Staff will discuss to see if a Supervision solution can be found.
- e. Funds and Volunteers are a top need to proceed with breakfast.
 - i. Alternative solution to pursue, possibly the Jr. High Home Ec class could produce/serve snacks.

13. New business

- a. Read-a-thon - Fundraiser
 - i. How to use the raised funds to directly support literacy?
Idea: Elementary student birthday, birthday book. PAC Support?
- b. Breakfast program -waiting for feedback from teachers on how they feel it would be run best for their students (see above for details).
- c. Hot lunches, PAC will run hot dog hot lunches each week till the school hot lunch program starts. Currently 111 Elementary students, 94 Jr. high students
 - i. Drinks options - Juice boxes over Pop
 - ii. Dates: September 29th, October 5th
 - iii. Print order forms on envelopes to better track money with order.
- d. Volleyball is in full swing
- e. Adding Wilson Ball Courts - going in soon in elementary end, and at jr. high end.
 - i. Lost Creek donating supplies and time. School maintenance installing.
 - ii. Jr. High court can't block the fire access and so will be on a dirt area. Cost of installing concrete is prohibitive. For now students will have to stop using it when it gets muddy.
- f. Discussion of running a concession at sport events - Need to organize and pursue Student Council to partner and run shifts at sports events. Games run time 2- 4 hours, concession could be a portion of that. Menu suggestion: Hot dogs, chips, drinks.

14. Discussed how we want PAC to run this year. How can we help and support our staff and school

- i. Bigger projects; playground equipment, screens and projectors etc, ideas?
- ii. Mull and come back next week with suggestions

15. Meeting date discussion: Voted by show of hands.
2nd Wednesday of each month going forward.

16. Adjournment 8:19 pm

Next meeting : Wednesday, October 11th, 2023, 7pm